

To  
The Secretary  
SOLUTION  
Jamshedpur, Jharkhand-831009

**Subject: Request for Experience Certificate**

**Dear Sir/Madam,**

I am writing to formally request an experience certificate for my tenure at SOLUTION NGO as per below mentioned Self Declaration: -

SELF DECLARATION						
SL NO	DESCRIPTION					
1	Worked from to	From	To	Total Exp.		
				Y	M	D
	Designation	02.03.2022	24.25.2024			
	Designation					
	Designation					
2	Reason of Exit					
3	Financial or legal obligations pending from the organization's side if any: - (like - Remuneration,TA,DA,Allowances,Welfare,others)					
Kindly accept My request and issue Experience certificate. Thank you for your kind cooperation and support.						
Sincerely						
Name-						
Signature-						
Date-						
Emp code if any -						
Contact No-						
Email Id -						

